

**Liss Junior School
PTA Meeting
1430 29th January 2010
Held at the school**

Present:

Alison Galbraith
Maz Waterman
Andy Burford
Vanessa Beech
Clare White
Jo Utting

Apologies:

Rachel Nicholson
Clare Dove
Samantha Davy
Sarah Bowsher
Kath Miles
Jo Land

1. Welcome and introductions.
2. Minutes of last meeting unavailable.
3. Treasurer's Report. Since the beginning of Sept '09, the PTA has raised £2992.85. There is currently £7670.08 in the pot. This is not enough for the kiln, as this costs approximately £12,000. The high cost is due to the amount of extras required above and beyond the kiln itself, for example, running costs, racks and storage. The kiln the school have chosen is a front –loading kiln. It was agreed that the fundraising for the kiln should be on-going, to allow for other purchases to be made in the meantime as it is important that parents and pupils see the benefit of their donations. Therefore, a 'TOTALISER' was suggested which can be on display in the foyer, allowing people to see the fund increasing and also see how much more is required.

ACTION:

- Jo U to add details of kiln and amount needed in newsletter.

UPDATE

Since the meeting the cost of the kiln was revised and is actually in the region of £3600. This within the means of the PTA fund and a purchase is likely to be made in the near future.

4. Other fundraising Maz W suggested a jewellery recycling scheme to raise funds and Jo U suggested recycling old mobile phones. Various websites exist, which allow organisations to raise funds this way. The school is also registered with www.easyfundraising.org, but this needs to be publicised further via the newsletter and school website.

ACTIONS:

- Maz W to research jewellery recycling scheme.
- Jo U to research mobile phone recycling scheme.
- Jo U to add details of these schemes to newsletter.
- Andy B to add details of fundraising schemes to school website, when known.

5. PTA wish list now includes:

- New set of cups and saucers for use at events such as the French Cafe. Approx 100 of each is required and should be of hotel quality.
- Money for fabric for new table clothes.
- Additional cycle pods (£1500 each).
- Possibly new playground equipment.
- Possibly new games etc for 'Wet Day Play'.
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ACTIONS:

- Jo U to add appeal to newsletter for those with contacts in the catering trade to come forward in the hope that PTA can purchase the crockery at cost price.
- Barbara G to complete audit of playground equipment in order to see what items PTA may be able to purchase.
- School Council to canvass pupils for ideas re: new 'Wet Day Play' equipment, games etc and report directly back to Alison G.

6a. Liss Village Late Night Shopping 9th Dec '09 The curry sauces were a great success, raising a total of £181. It was agreed that at the next Late Night Shopping event, the PTA would also have a 'taste table', as requested by the Madhuban.

6b. School Christmas Fair 11th Dec '09 The total raised was £1258, although this figure may be adjusted as the Treasurer is still waiting to receive the results of the Silent Auction.

6c. Fireworks Night The PTA raised £996, and the event was considered a great success, despite the weather.

7. FORTHCOMING EVENTS

- a) **FILM NIGHT** – The proposed date is 18th March, although date has yet to be agreed with the Infant School. The films chosen are Disney Pixar's 'Up' and 'Cloudy with a Chance of Meatballs'. Start time for infants will be 1545 and 1730 for the juniors. Volunteers are required to help sell tickets, set up the hall and pack away at the end of the event, which will be advertised via flyer and Newsletter. A max of 100 can be seated at each performance. All refreshments will be purchased by the Junior School PTA.

ACTIONS:

- Alison G to co-ordinate dates with Teresa Offer at the Infant School.
- Alison G to prepare Film Night letter.
- Clare W to liaise with Infant PTA re: helpers to set up the hall.
- Alison G to liaise with Chris M re: creation of tickets for sale.

UPDATE

Since the meeting the Infant School have advised that they will be holding their own film night. Therefore the Film Night on 18th March will show 'Cloudy with a Chance of Meatballs' only. Tickets will be available to Junior School pupils and siblings of school age.

- b) **QUIZ NIGHT** – Date is set for 26th March. A discussion took place regarding different food options with some preferring for attendees to bring their own food and others preferring to provide a hot meal covered by the cost of the ticket. Andy B will prepare the questions and perform role of Quizmaster for the evening. A licence is required in order for the PTA to sell alcohol on the night. Teams will consist of a max of 8 people. Prizes will be made available for Best Team Name, Best Joker, and a Wooden Spoon prize for the worst performing team! A volunteer may be needed to assist Val Brown with the scoring if Julie Kingham is not able to help. A raffle will be arranged, with tickets sold on the night of the quiz.

ACTIONS:

- Clare W to contact catering companies to establish what can be provided for £5 per head, including school caterers.
- Vanessa B to liaise with contacts in the Triangle Centre re: catering.

- Chris M to create tickets for the Quiz Night for sale.
- Jo U to add details of Quiz Night to forthcoming newsletter.
- Alison G to obtain licence for Quiz Night.

8. A PTA get-together was discussed, in order to say 'thank you' to those that have helped over the months. No firm plans were made at this stage.

9. Date of next meeting to be confirmed at a later date.